**EVENT APPLICATION**

**FORM**

**NOTICE:** Any organization wishing to engage the support of the command staff of the New England Brigade (NEB) and the Liberty Greys (LG) in a full battle reenactment or living history event must complete this application. The event will then be placed upon the upcoming season’s calendar or schedule of events for consideration by the NEB and LG, to be presented at the annual New England Civil War Events (NECWE) Coordinators meeting in the month of December for the following season. Event coordinators are invited to attend the annual meeting to promote and discuss their event status and plans with representatives of the NEB and LG. The administrative boards of the NEB and the LG will share this information with their membership at their respective annual meetings in January to discuss and vote on which events to support. Individual units may attend any event so invited but to garner the support and commitment of the NEB and LG command staff, this application must be completed in its entirety.

Date of Application: \_\_\_\_\_\_\_\_\_\_\_\_ Contact Person Responsible: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Organization, Unit or Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Host Unit if applicable: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Member: NEB LG USV Other

Mailing Address of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact: Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date(s) of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Location of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Event: \_\_\_ Battle Reenactment \_\_\_ Living History

Is this a first time event? \_\_\_\_\_\_ Does the organization or event coordinator have experience in developing and planning a civil war-related event? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide a simple narrative as to the general plans for the event? Include battle scenario proposal, speakers, and incentives if applicable:

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The NECWE will provide guidance and assistance in developing any aspect of your event including specifics on reenactor registrations, bounties, parking, spectator parking, camp locations (military and civilian), identifying sutlers and additional merchants, food & beverage concessionaires, emergency medical response requirements, health department permits, police and fire department notifications, public works department notifications (road signs), building community support staff (historical societies, patriotic commissions, GAR Hall, veteran organizations, community service organizations, scout or other youth groups), social media and press relations, event promotion and sponsorships and the search for local or state financial resources.

All correspondence with the NECWE will be through the NECWE Coordinator,

Marc Bassos

6 Sadlon Road

Columbia, CT 06237

Phone: 860-250-9659

Email: [marc183@charter.net](mailto:marc183@charter.net)

For more information on the NECWE (and the NEB and LG), please see our website at [www.mb1020.wix.com](http://www.mb1020.wix.com)/necwe

…or visit our Facebook page at New England Civil War Events.